



Executive Meeting Agenda

May 4th, 2026 4:30 PM

LMSHS Library

"To promote, aid, encourage, and enhance the development of all Lyons Middle/Senior High School students through the support of classroom and extracurricular activities including: academics, arts, athletics, social development and leadership."

➤ Call to Order

- Meeting called to order at 4:34

➤ Officer Reports:

- President Report (Audra):
 - Clear communication: Each board and committee member technically has a conflict of interest because we each have a student in this school.
 - By-Law FYI:
 - No voting to approve Officer reports
 - A minimum of four members, of whom two must be officers, shall constitute a quorum for purposes of a special, regular, or annual meeting.
- Secretary's Report (Meredith):
 - Motion approved and passed for March Report
 - Motion approved and passed for April Report
- Treasurer's Report (Katherine):
 - Report is recent as of April 30, 2026. This includes all approved allocations to date.
 - We started the year with around 160k, and are staying on budget.
 - We made 60% of revenue as expected, but we also only spent/allocated 70% of what we budgeted. This is why we are staying within our budget.
 - A few additional items are expected.
 - Concessions discussion: Should it be separate from the Booster Club? Answer: No. It needs to be included and run through the Booster Club as there is no other option and it does have a different checking account.

➤ Allocations:

- Request: All-State High School Choir lodging for 2 nights, one adult and one student, \$454.05. Motion approved and passed.
- Request: All-State Middle School Choir lodging for 8 students, 2 adults, \$778.82. Motion approved and passed.
- Request: 8th grade pizza party lunch at Laverne Johnson Park, in celebration of graduating middle school class, up to \$230. Motion approved and passed.
- Request: \$800 each for 10 sports, summer camps. Helps pay entry fees and activities. Motion approved and passed for up to \$8000.

➤ Committee Updates:

- After Prom (Melanie MacKinnon and Amanda Botur):
 - It was a success with excellent turnout. The magician was popular, lots of games, putt-putt golf, painting Mardi Gras masks. Prizes done a little earlier than planned

as some students were leaving. A few lessons learned this year to pass on to next year. They had a lot of left over gift certificates, because kids did not realize that they all get a prize. Will use these extra gift cards for next year.

- Concession (Savannah/Meg/Taylor):
 - Revenue from concessions is currently split where half goes to Booster Club to get supplies and food, and the other half goes to the group running concessions. Fall takes in the most revenue (football and track meets). Total revenue this year is around 25k.
 - Meg has two squares. Need one for Lions Wear, look into sharing one.
 - Concession is paying \$10 a month for hot spot at T-Mobile
- Communications (Stacey/Tracey):
 - No updates
- Fundraising (Sarah):
 - Sarah will do some planning this summer.
 - Sarah will ask Stacey to ask if Raise the Roar funds were released and transferred from Give Butter. In the future, we may want to give Treasurer access to see Give Butter or some option so that they can just get what information they need.
 - Chaz will look into how to best use Give Butter and coordinate with Sarah (VP fundraiser) and treasurer.
 - Will look at starting a new event in the fall to help generate more revenue from families.
- LionsWear (Leissa/Lori):
 - Welcome Heather, the new LionsWear coordinator!
- Volunteer Coordination (Yokaira):
 - Signs look great!
 - Chipotle catering by Booster Club for lunch was a big hit. Yokaira also brought desserts.
 - Reaching out to get donations from parents tomorrow morning at drop off.

➤ **“To-Do” Calendar:** (May/June/July):

- State of Colorado Periodic Report filed online, due June 30th. (\$10 fee) (Treasurer)
- Boulder County sales tax for Quarter 2 filed & pd online by 20th.* (Treasurer)
- Verify Registered Agent on file with State. www.sos.state.co.us (Treasurer) (Due August 1st)
- Set August's Potluck Kick-Off meeting date...off campus, prior to school start? (President)
 - Scheduled for August 11 at the Library
- Start search for a sophomore (soon to be Junior) parent to take responsibility for After-Prom (All)
 - Cheryl volunteered.
- Date for Community BBQ
 - Scheduled for September 4, 2026. Officer Rosie needs to submit an allocation and maybe attend our Booster Club meeting.
- Plan for a Summer Executive Board Budget meeting (Executive Members only)
 - Will likely take place over email

➤ **Follow-up of Old Business:**

- Chaz is setting up a program where the community and families can donate funds when students volunteer over the summer. Will be in support of After Prom and in partnership with the National Honor Society.

- **New Business:** [None](#)
- **Next Meeting:** [August 11th 2026, 4:30pm Library](#)
- **Meeting Adjourned:** [Meeting adjourned at 5:34pm](#)