



Executive Meeting Agenda

May 13, 2025 4:30 PM

LMSHS Library

"To promote, aid, encourage, and enhance the development of all Lyons Middle/Senior High School students through the support of classroom and extracurricular activities including: academics, arts, athletics, social development and leadership."

➤ Call to Order

Call to order at 4:40pm

➤ Officer Reports:

- President Report (Audra):
 - FYI: June 21 Lyons Event for volunteers (\$20/hour for charity of their choice, 'Summer Vibes' Bike Rally and Run
- Secretary's Report (Allison/Meredith):
 - Report was approved and passed
- Treasurer's Report (Katherine):
 - Financial Position is still looking financially solid.
 - Through April, we raised less than expected but also spent less than expected. Sports spent less than expected because only one set of uniforms which was track and usually a less expensive sport for uniforms, less miscellaneous sports equipment, football did not go to State, and less multiple sport items.
 - Likely won't take in much more revenue.
 - Planned for loss of 30k, and only have a loss of 15k!
 - Tracking budget is getting more effective with regular fine tuning.
 - One more reimbursement expected from middle school activity.
 - Report was approved and passed.

➤ Allocations:

- Request from Mr. Bacalis, one bus on STEM day to Coors Field for 1k. Approved and passed.
- Request from Mr. Richardson and Ms. Barrell for 8th grade end of year trip to the park, \$250 for pizza.
- Request for security (Mr. Rosie) at drive-in movie night. Likely around \$240. FYI - District pays for security in the two weeks leading up to end of the year. Motion approved and passed.
- Request for Senior roses, standard requests. \$348. Motion approved and passed. Waiting on receipts.

➤ Committee Updates:

- After Prom: (Sarah Rauker/Holly Beck) – no updates
- Concession (Lynne/Meg/Kristen):
 - Total for year

- Overall sales: \$26,842.14
- Amount earned by groups/clubs: \$12,728.40
- Difference covered most of the supplies that is purchased by Booster Club (which was close to 14k)
- New this year: Baseball home game concessions with a rolling cart at 10 games came to \$508.18
- Next year, explore how to better incorporate bake sale items. Also consider if we can support the middle school football team.
- Communications (Stacey): - no updates
- Fundraising:
 - Raise the Roar
 - Raised \$16k + \$13,990, lots of fun at the event. A success.
 - Plan sooner for next year. It was a big lift with lots of volunteers.
 - Thank you cards or emails need to be finished.
 - Other
 - Continue to do Capital Campaign in fall, and Raise the Roar in the spring.
 - Need to do banners so they are up for next year.
 - Ad hoc fundraiser committee is meeting now to start plan for Capital Campaign, and start subcommittees for different needs/events.
 - Capital Campaign
 - Instead of swag, the MS and HS got an event and money grab event.
 - Senior drive-in-movie night was a lot of fun, but overlapped with track meet so less than expected. 30-40 attended. Gave out popcorn and cotton candy. Dealing with movie licensing was a challenge. Got a full year license to watch the movie (Princess Bride). 3rd party vendor was very good. Need to tune in on car radio (NOT a FM app on the phone). Cost was \$2500 (set up, screen, etc.), mostly for the vendor. Had to add the generator.
 - Could buy the entire outdoor movie setup for \$1500, need a place to store it. Exploring partnerships with town on doing this.
 - Ordered a popcorn machine for \$75 that can be used at future outdoor events including baseball games.
 - Cash Grab machine worked great. To make it more fun next time include some fun music. MS event will be next week.
- LionsWear (Leissa/Lori):
 - Not many events to sell.
 - Did not sell much online possibly because it largely stayed the same design.
 - Need to train someone to take over after next year.
- Volunteer Coordination (Yokaira):
 - No updates.
 - Teacher meals went well. Parents brought in lots of snacks etc.

➤ **“To-Do” Calendar:** (May/June/July)

- State of Colorado Periodic Report filed online, due June 30th. (\$10 fee) (Treasurer)
- Boulder County sales tax for Quarter 2 filed & pd online by 20th.* (Treasurer)
 - Lionswear & Concessions Quarter 2 sales total reported to Treasurer by July 15th

- Verify Registered Agent on file with State. www.sos.state.co.us (legal issue) (Due August 1st).
- Set August's Potluck Kick-Off meeting date...off campus, prior to school start? (President)
 - Use library again
 - August 11, 2025
- Start search for a sophomore (soon to be Junior) parent to take responsibility for After-Prom (All)
- Plan for a Summer Executive Board Budget meeting (Executive Members only). Katherine will organize, possibly can handle this item by email.
- Date for Community BBQ – August 29. 1st football home game. Some funding in our budget. Better advertise our role. Look into a LCF grant to co-brand as a LCF-Booster Club-LMSH activity for next year.
- Baseball vs softball team game had many people outside of the school attend, more than actual games. This was a successful fundraiser for school teams. Concern if overlap with Community BBQ? No, if in September or October.

➤ **Follow-up of Old Business:**

- Booster Club Vacancies for next school year:
 - VP of Fundraising: This position ideally would be more of the coordinator & helper to keep communications open and clear between the capital campaign chair(s), the spring fundraiser chair(s) and the board members. This is a Board Position. (Audra Felt is willing to take this position if someone would be willing to step into the role of President).
 - Communication: This person handles our Social Media platforms and helps to keep our friends up to date on events that are happening through posts. We currently have Stacey Paznokas on board to maintain our awesome website.
 - Maybe have an assistant (or Co) to keep the load light. Stacey recommends someone who might have a background or love of graphic design and content creation

➤ **New Business:**

➤ **Next Meeting:**

- August Potluck Kick-Off, August 11

➤ **Meeting Adjourned**

- Adjourned at 5:30pm!