



Executive Meeting Agenda

Mar 10, 2025 4:30 PM

LMSHS Library

"To promote, aid, encourage, and enhance the development of all Lyons Middle/Senior High School students through the support of classroom and extracurricular activities including: academics, arts, athletics, social development and leadership."

➤ Call to Order

Meeting called to order at 4:38pm

➤ Officer Reports:

- President Report (Audra): None
- Secretary's Report (Allison/Meredith): Motion to approved and passed.
- Treasurer's Report (Katherine): Key notes here:
 - Statement of Financial Position - cash looks good, does not reflect allocations not yet paid out
 - Statement of Activity - Spent about what we have brought in, note that there is \$5K in checks to be deposited
 - Actuals vs Budget - we have brought in less than budgeted, and we have spent less than budgeted

I will bring the February bank statements for someone to initial to the next meeting.

➤ Allocations:

- As of Sunday night, only one: \$2259.52: State Wrestling lodging @ Double Tree in Denver- 3 nights, 4 rooms, 2 coaches, 3 athletes. Athletics covers travel & food. Thank you, we appreciate your support!
 - Motion approved and passed

➤ Committee Updates:

- After Prom: April 5th, 2025 (Sarah Rauker/Holly Beck).
 - Just sent out volunteer list, and tomorrow will go out directly to the Junior parents.
 - Can put it into the 'prom com' from Mr. Frank, goes out to all Juniors and Seniors. Also ask Lilah to now put the volunteer instead of the donate button at the top.
 - Getting random donations from the community. Should be getting thank you notes from Give Butter, and we also have paper thank you cards to send out after the prom.
 - Question – can anchors be put in the walls of the gym, that could also be used later on? Stringing lights, drop cloth dividers, etc. Do have them in the cafetorium. Another option – rental pipe and drape. Walk space on Friday, explore how to make a divider like with fabric and volleyball stands. Perhaps string lights from basketball hoops, tape anchor to bleachers. 2025 numbers from senior sunrise for ambient lighting. Will get measurements of couch from Ms Zema, to get a cover.
- Concession (Lynne/Meg/Kristen): Savannah has taken over, with Meg. Baseball wants to do their own pop-up concessions that the baseball parents run. Will ask Megan if they can use the ice in the trainers room.
- Communications (Stacey): No updates
- Fundraising: April 18 for Raise the Roar. At Oskar Blues. Light music and Karaoke. Big lift is to get folks to divide and conquer to get silent auction items. Details will be sent out after spring break, and request

for volunteers/donations. Hope will be for this to be continuous every year, so that we do not have to keep reinventing a fundraiser.

- LionsWear (Leissa/Lori): No updates
- Volunteer Coordination (Yokaira): No updates

➤ **“To-Do” Calendar: (Mar)**

- Announcement in school newsletter and/or blaster: Officer nominations needed for April’s meeting (President)
- Nominations taken for vacant officer position(s) for next school year
- After Prom plans - Update
- Colorado Gives Day Registration (?)

➤ **Follow-up of Old Business:**

- Booster Club Vacancies for next school year:
 - VP of Fundraising: This position ideally would be more of the coordinator and the helper to keep communications open and clear between the capital campaign chair(s), the spring fundraiser chair(s) and the board members. This is a Board Position. (Audra Felt is willing to take this position if someone would be willing to step into the role of President).
 - Co-Secretary: Currently Allison Zema and Meredith Muth share responsibilities, but because Ms Zema doesn't have a child in the school she isn't actually allowed to be the only secretary because it is a Board Member Position. Meredith is unable to return next year to continue in the role of co-secretary.
 - Communication: This person handles our Social Media platforms and helps to keep our friends up to date on events that are happening through posts. We currently have Stacey Paznokas on board to maintain our awesome website.
 - Maybe have an assistant (or Co) to keep load light. Stacey recommends someone who might have a background or love of graphic design and content creation
 - Suggestions from Mr. Frank to help fill the position:
 - If you are a groups/clubs that regularly asks for financial support from Booster Club, be a liason for Booster Club and/or help find engaged parents for formal positions and volunteer needs. Build a system moving forward. Could be a spring or summer project to set this up. Consider how to not have multiple asks for the same family.
 - Revisit Coleen meeting with all of the regular staff, and tie this ask into that conversation (Chris will check).
 - Ask Stacey for list of volunteer needs for Capital Campaign. Maybe spring sports on capital campaign, or fall sports on Raise the Roar. Spring fundraising meeting - Judy, Stacey, Audra, Mr. Frank, etc. – strategize and make a plan for moving forward.

➤ **New Business:**

➤ **Next Meeting:**

- Monday April 14th, 4:30pm

➤ **Meeting Adjourned**

- Meeting adjourned 5:13pm