



Executive Meeting Agenda

Dec 8th, 2025 4:30 PM
LMSHS Library

"To promote, aid, encourage, and enhance the development of all Lyons Middle/Senior High School students through the support of classroom and extracurricular activities including: academics, arts, athletics, social development and leadership."

➤ Call to Order

- Called to order at 4:37 pm

➤ Officer Reports:

- President Report (Audra):
 - Clear communication: Each board and committee member technically has a conflict of interest because we each have a student in this school.
- Secretary's Report (Allison/Meredith):
 - Minutes approved and passed
- Treasurer's Report (Katherine):
 - No financials today because QuickBooks is not connecting to the bank. However, everything is looking fine for this year.
 - No funds have been sent to the bank account from GoButter yet from the Fall fundraiser.
 - Almost ready to close bingo account. Will then just have concessions and after prom in addition to general account.

➤ Allocations:

- Yearbook request to \$3,500. Increased by \$500 to provide financial support for families with multiple students or those who are need. These costs help bring down the costs of yearbooks for students.
 - In the future: We should consider what we 'pay down the costs' of, as our fundraiser revenue goes down. Need to consider if it is an essential service.
 - Motion to approve and passed.
- High School cross-country request for lodging in traveling to state, \$495.
 - Motion to approve and passed.
- Mr. Frank requesting \$500 to support staff gathering at Food Hall. The Food Hall covered \$500 last year and school covers some.
 - Motion to approve and passed.

➤ Committee Updates:

- After Prom:
 - Chairs Found! Melanie MacKinnon and Amanda Botur. Have met with Mr. Frank, looking at April 18th at Oskar Blues. Planning meetings begin in early January.
- Concession (Savannah/Meg/Taylor):
 - Savannah purchased new fridge and freezer!

- Meg sent numbers to Lori about what was spent and raised. Over \$7,000 went directly to the school organizations.
- Communications (Stacey/Tracey):
 - No Update
- Fundraising (Sarah):
 - No Update
- LionsWear (Leissa/Lori):
 - We have a person interested in taking over for next year!
- Volunteer Coordination (Yokaira):
 - Yokaira may create a form for teachers to put in what they like, for families to look at for the holidays.
- **“To-Do” Calendar:** (Dec)
 - Establish plan for Spring Parent Teacher Conference Meals (Volunteer Coordinator)
 - Dates: Wednesday Jan 28 (parents) and Monday Feb 9 (cater via Oskar Blues)
 - Find Spring Fundraiser Committee Lead
 - Mr. Frank will work with Sarah to start working on this event.
- **Follow-up of Old Business:**
- **New Business:**
- **Next Meeting:** Jan 12th 2026, 4:30pm High School Library
- **Meeting Adjourned**
 - Adjourned at 4:59PM